



Welcome to

Ouruhia School



Address: Ouruhia School
21 Turners Road
CHRISTCHURCH 8083.

Telephone/ Fax: (03) 323 8855
Email: principal@ouruhia.school.nz

- **School Facilities**

Ouruhia is a 4 teacher school with children from Yr 0/1 - Yr 8. A new double classroom block was built in 2002 and a 5th classroom was established in 2008.

In 2010 a new administration block was built and the old administration block was converted to a library. The whole school has wireless connectivity, and a fibre connection to the internet managed by N4L (Ministry Of Education funded).



- **Library**

Ouruhia has an up-to-date, wide ranging collection of book and non-book resources to meet the recreational and learning needs of the children. The library collection is computerised with issues, returns and stock-takes being done with bar-code readers. Children are encouraged to read and regularly borrow books. Children can borrow 2 books at a time for a period of 2 weeks. Please respect the value of the books taken home and encourage their being both read and cared for. A charge is made for lost and damaged books.



- **Swimming Pool**

We believe that all kiwi kids need to learn to swim. Ouruhia is one of the few schools which still has its own pool. We value the ability to have daily swimming lessons on-site during February, and we supplement these lessons with sponsored lessons at Kaiapoi Aquatic Centre before the Christmas break. Families and members of the community may use the solar-heated pool outside of school hours. For both safety and protection of the facility certain regulations apply, and the gate is kept locked. Adults may apply to the school for a key for a season. They must agree to comply with regulations and children may only enter outside of school hours when accompanied by an adult. (over 18 years) The fee is set each season by the B.O.T.



Background Information



- **The School District And Community**

Ouruhia School was opened in 1914 as a sole charge school. In 2014 we celebrated Ouruhia School's centennial as a school with 5 classrooms and a proud reputation; our school is often paid glowing compliments by visitors, relief teachers, College lecturers, outdoor education venues, and ERO.

In recent years the roll has grown as pupils have drawn from an area from Spencerville to Kainga and Belfast and beyond. Families now represent a diversity of occupational backgrounds, not just the traditional horticultural, orchard and farm-based occupations one would expect in this area.

The earthquakes of 2010 and 2011 affected our school catchment quite drastically with the red-zoning of Brooklands. As a result, the school roll has dropped a little, but we are still enrolling strong numbers of new entrants (average 12 per year since 2014) due to the popularity of our school.



- **What Is A Model School?**

Ouruhia became a 'Model' School in the 1950's. A "model country school" is one which trainee teachers (students) attend for a period of practical teaching experience under the guidance of experienced teaching staff. Trainees observe and assist the regular teacher and also take classes. Today the close association with the College of Education continues but the term "Model" has been dropped from our letterhead and all but official Ministry documents. This is because we feel the term is a little archaic and causes confusion.

Because of the good facilities, qualified teaching staff, pleasant grounds and closeness to town (ie Christchurch College of Education), Ouruhia is well suited for this role. Our multi-level classes provide students with teaching experiences similar to those they would meet in a rural school. Schools which have this close association with the College of Education are called "normal schools" (if they are urban) and "model schools" (if they are rural).



- **Enrolment Scheme**

Because of the roll growth, which threatened to overcrowd classrooms and change the special characteristics which make Ouruhia a model country school, the Board of Trustees adopted an enrolment scheme in mid 1994.

Basically it means that any new enrolments will be accepted if they live in the Home Zone or have brothers or sisters at school. Out of zone applicants are given priority if the children have parents who work at Ouruhia or parents who previously attended. Others will only be accepted if the school and class rolls are low enough.

The details of the enrolment scheme are available from the office or at <http://ouruhia.wikispaces.com/Enrolment+Scheme>

- **Uniform:**

Ouruhia has a compulsory school uniform. Colours are jade for the top (polo shirt or skivvy) and navy blue for the bottom (shorts, culottes or track pants). There are also navy blue sweatshirts and polar fleece tops. Uniform items can be purchased from The Warehouse, Northwood. Brimmed or bucket-style sunhats are compulsory in summer. Shoes need to be suitable for a wide range of school activities, including Phys. Ed. (no platform soles). For further details see: <http://ouruhia.wikispaces.com/School+Uniform>



Parents and School

- **Parents are an integral part of our school community**

We encourage, and are heartened by, parents being involved in their children's education. There are many ways to do this, including...

- ✓ Asking your child about what they are doing at school, what they enjoy, and what they are getting better at
- ✓ Having informal chats with the class teacher before and after school
- ✓ Offering to help with visits, special activities, sports or regular learning support
- ✓ Viewing classroom displays, class newsletters or blogs (found via <http://ouruhia.wikispaces.com>)
- ✓ Helping your child solve problems which may arise at school. (This is different from fixing things for your child – it means teaching children how to be resilient, independent, “emotionally intelligent” and using a positive mindset.)
- ✓ Sharing the setting of goals with your child and class teacher, so that the focus is on continual improvement.
- ✓ Showing that you value education, and believe that learning is important, fun, and fulfilling.



- **Our PTA**

Ouruhia School's PTA is all about fostering relationships between pupils, teachers and the community. The PTA organises fun events for the children, and raises funds for important school projects. Parents are all automatic members of the PTA and are invited to be a part of any meetings held during the year - for meeting times and places please check with Raewyn in the office.

President: Rachel Lonsdale

Secretary/Treasurer: Angela McDonald

Please contact us by email at: ouruhiapta@yahoo.com and keep up to date by liking our [Facebook page](https://www.facebook.com/OuruhiapPTA) (<https://www.facebook.com/OuruhiapPTA>)



- **Class Trips**

Parent involvement is appreciated at Ouruhia and parent supplied transport and help is often critical to outings such as educational trips and sporting events.

For child safety, parents supplying transport must be licensed and have safe, warranted vehicles with adequate seating, seatbelts and booster seats if applicable. Parents should take special care when driving with a car load of children.

- **Working Bees**

Another way in which parents/caregivers can assist the running of the school and reduce costs is by assisting in working bees for example, painting the pool or equipment, trimming trees, tidying grounds. There are a few of these each year, so please make an effort to turn up at the time and day advertised.

If parents have special skills or general areas of competence that they think maybe useful, and are willing to help the school, please advise the school secretary.



- **School Donations And Fundraisers**

In order to maintain the high level of equipment and material that helps make a good learning environment, funding over and above the standard government grant is required. The B.O.T. policy is to ask for school donations at a level which is considerate of parents/caregivers, but which also is sufficient to reduce the on-going task of fundraising. At present the Board asks for voluntary donations of \$50 per child per year (or \$12.50 per term for 4 terms). Where the school undertakes fundraising activities parent help and participation is appreciated.

School Routines

- **Absence From School**

If a child is going to be absent from school, the parent/caregiver should ring the school office by 9.00 a.m. on that day.

Please give the teacher an advance warning of any planned absence.

- **Bought Lunches**

Lunch orders are currently under review but we usually have a fish and chip lunch on the last Friday of term.

- **Dental Clinic**

There is no dental clinic at Ouruhia School but children are often screened by a mobile clinic. Children are then referred to the Northcote Community dental clinic (24 Tuckers Road) for further treatment if required. A dental therapist contacts the parents with appointment times. Parents are responsible for taking their children to the clinic. Ph 0800 846 983.

- **Technology and Workshop Classes**

Year 7 & 8 pupils attend Technology & Workshop classes (covering workshop technology, food technology, and sewing/fabric) at Christchurch East School each Monday afternoon. They catch the bus from school at 12.30 p.m. and return by 3.15 p.m. Pupils are required to pay for materials used at Christchurch East. They will be advised of the cost at the beginning of each semester.

- **School Assembly**

Assemblies are held on Friday mornings at 9.00 a.m. in the Library with the whole school attending. Parents are welcome to attend. Assemblies are for focusing on Our Values, sharing class achievements, singing, and giving out certificates and awards. Classes are rostered on to organise and run assemblies (usually once or twice per term).



- **School Hours**

Classes start at 8.55 a.m., and finish at 3 p.m. on most days. It is appreciated if pupils arrive before 8.45 a.m., but no earlier than 8.30 a.m., and leave by 3.30 p.m. unless special arrangements have been made.

Morning tea is from 10.45 – 11.15 a.m. followed by 15 minutes eating time. Lunch break is from 12.45 to 1.15 p.m. followed by 15 minutes eating time.

- **Stationery**

Pupils are given a stationery order list at the end of the year or when pupils start. All stationery items *must* be purchased from the school office. This is to ensure that all children have the same stationery. The cost of this stationery is very competitive to other stationery outlets with some items being cheaper.

Risk Management

We would like to assure parents and caregivers that every effort will be made to ensure the safety and security of their child(ren) when they are attending Ouruhia School.

- ✧ A staff member will be **on duty** from:
 - 10.45 – 11.15 a.m. in the playground
 - 12.45 – 1.15 p.m. in the playground
 - 3.00 – 3.15 p.m. at the school gateParents supervise the school crossing from 8.30 – 9.00 a.m.
- ✧ Children will not be permitted to leave the school grounds during school time unless written permission from parents/caregivers is provided.
- ✧ A safety check will be made on children not at school by 9.15 a.m. Parents should notify the school by 9.00 a.m. If there are any unexplained **absences** the school will contact parents.
- ✧ At least one staff member per year will undertake training or a refresher course in **First Aid**. The school maintains a well-equipped First Aid Kit and keeps a register of treatments and accidents. Parents will be notified in the event of any (potentially) serious accidents.
- ✧ **Swimming:** Children will be supervised at all times during swimming tuition.
- ✧ **School trips:** Parental permission will be sought for school trips involving transportation of children. It is school policy that children wear seatbelts and that cars have a current Warrant of Fitness.
- ✧ **Class camps:** In the event of children being required to stay away overnight, specific permission/medical forms must be filled in and returned before the camp.
- ✧ Regular **maintenance checks** will be made on all playground equipment (e.g. climbing frames). Regular identification and, if necessary, removal of **hazards** will be part of the school's property management plan.
- ✧ All children will participate in regular **fire and earthquake drills**. Evacuation plans/exits will be clearly signposted and displayed in all rooms.
- ✧ For Health and Safety reasons, the Board of Trustees strongly discourages any form of **body-piercing**.
- ✧ **Sun Smart Procedures**
Ouruhia has Sun Smart Procedures to encourage children to be safe and sensible in the sun. During daylight saving months children and staff are expected to wear full sunhats when outside, or keep to the shaded areas of the school playground. **Parents are requested to provide SPF 30+ sunscreen and a full sunhat for their child – to be left at school during daylight saving months.**
- ✧ **Smoke Free Policy**
At Ouruhia we wish children to be presented with non-smoking role-models. Smoking is not permitted by staff or visitors in school buildings or grounds.



Learning At Ouruhia

School Vision:

Our People, Our Place, Our Future

We are committed to a relevant, future-focused curriculum for active learners engaged in their community and caring for the environment

Mission Statement:

Students at Ouruhia School are...

Learning for Life and Making it Count

*Whāia te mātauranga hei oranga mō koutou
Pursue learning for the sake of your wellbeing.*

Our Students are:

- ✓ **Thinkers** and
- ✓ **Independent** learners,
- ✓ Who are **Caring & Sharing** and
- ✓ have a **Can-do Attitude**



An Ouruhia Learner is a **Thinker** because we value curiosity, critical thinking and creativity.

An Ouruhia learner is **Independent** because we value self-management, initiative and BEST effort.

An Ouruhia learner is **Caring & Sharing** because we value respect, co-operation, diversity, responsibility, commitment and service to others.

An Ouruhia learner has a **"Can Do" Attitude** because we value perseverance, resilience, determination and enterprise.

Within the NZ Curriculum the Board has the following **priorities** for students:

- 1. Language and Languages** Develop the ability to learn, observe and practise oral, written and visual forms of language.
- 2. Mathematics** Calculate, estimate and reason logically.
- 3. Science** Develop an understanding of aspects of the world around them and beyond.
- 4. Technology** Develop an understanding of how a variety of technologies are used. Also, to use a suitable process for problem solving.
- 5. Social Sciences** Learn how people live and meet their needs.
- 6. The Arts** Develop an appreciation of other people's art and music and develop skills for self expression.
- 7. Health and Physical Wellbeing** Learn to take responsibility for their own health and physical fitness and the wellbeing of others and enjoy games and teamwork.



Students are encouraged to develop skills for social interaction through participation in sport, public speaking, drama, music and class discussion.

By the time children leave Ouruhia School in Year 8, it is expected that most children will be working within Level 4 of the New Zealand Curriculum, particularly in Literacy and Numeracy.



Staff and Board Of Trustees

- Staff**

<i>Mark Ashmore-Smith</i>	Principal	Rm 4/5 (Years 3- 8)
<i>Colleen Gallagher</i>	Job-share Teacher	Rm 1 (Year 0 – 1)
<i>Ruth Chapman-Smith</i>	Job-share Teacher	Rm 1 (Year 0 – 1)
<i>Maree Fraser</i>	Teacher	Rm 2 (Year 2)
<i>Carolyn Watson</i>	Teacher	Rm 4 (Year 3 - 5)
<i>Teri Aylward</i>	Teacher	Rm 5 (Year 5 - 8)
<i>Raewyn Willocks</i>	Secretary	Mon/Wed/ Fri 8.30 – 3.00 Tues/Thurs 8.30 – 2.00
<i>Trevor & Barbara Phipps</i>	Cleaning	
<i>Lisa Watson</i>	Teacher Aide	
<i>Prue Harris</i>	Reading Recovery /Learning Support (7.5 hrs/wk)	

- Board Of Trustees**

<i>Lyn Bates</i>	Chairperson, Legislative Requirements
<i>Kylie Piper</i>	Parent Liaison
<i>Matt Cox</i>	Health & Safety
<i>Justin Corey</i>	Grounds/Property
<i>Rebecca Sullivan</i>	NZSTA
<i>Teri Aylward</i>	Staff Trustee
<i>Mark Ashmore-Smith</i>	Principal



- Organisation And Government**

The school Principal teaches the senior class, but has release time for administration. During this time a part-time teacher takes the senior class. The staff work as a team under the guidance of the Principal who assumes responsibility for the day to day running of the school.

Other part-time staff include the secretary (who is also the treasurer), a contracted caretaker/cleaner and discretionary teacher aides for special needs/ learning support.

A Board of Trustees oversees the school administration and maintenance. Apart from the Principal and Staff Representative, the Board consists of elected parents and co-opted or appointed members of the public. Elections are held every 18 months.

A chairperson is elected from the board by the members of the board, and all other members are given specific areas of responsibility.

Meetings are usually held each month at 6.00 p.m. in the school staffroom and are advertised in the school newsletter. Parents are welcome to attend any meetings.

- B.O.T. Noticeboard**

Minutes are displayed in the reception area of the new administration block. Copies can be requested from the office.